Attention Parents:



Looking for a free tutor? Does your student have missing or late assignments? Does your student need more time with the computer lab to work on projects? Look no further!

I will be opening my computer lab Monday's, Wednesday's and Thursday's to allow students time to work on missing, or late assignments, test retakes, and for tutoring. I will offer support in all subject areas and use school resources available to ensure your student is getting the correct support needed to achieve their goals. If your child is in need of extra support, they will need to return this form back to me signed with best days to be able to stay after.

## All students will need to be picked up no later than 4:00 PM on the days they stay after.

Your student will need to bring any missing work, or materials needed to my lab, as I do not have access to their grades or assignments. Your students are expected to use Principled behavior while in my lab and on school grounds. Your student will be required to stay in my lab the entire time, they will not be allowed to walk around the school. Your student may bring an after school drink and snack that they will be permitted to eat in the lab.

I hope this helps to put our students back into a great position to raise grades, and gain a stronger skill set for areas they are struggling in.

Parent Signature \_\_\_\_\_

Students Name (Print).

\_\_\_\_\_ Days requested for support. (M, Wed, Thur)

Sincerely, Michelle Cruz Virtual Lab Instructional Assistant Pasco E School Please Return this to Michelle Cruz ASAP, Students must have permission slip on file to stay after school

**Pine View Middle School** International Baccalaureate Middle Years Programme