

## NJHS Application Checklist

**A completed application must be submitted by no later than Friday, May 19<sup>th</sup> for consideration. It is the student's responsibility to check and be sure they have a completed application. A list will be posted outside room 135 and updated each morning. If an application is incomplete after May 19<sup>th</sup> at 11:59 pm, that student's information will not be passed on to the committee for consideration.**

**Please use this checklist to ensure that you submit a completed application:**

\_\_\_\_\_ 1. **Completed application with short response.** This is located on the school website under the tab NJHS, and will be completed electronically and submitted by **no later than Friday, May 19<sup>th</sup>**. No paper applications will be accepted.

\_\_\_\_\_ 2. **Typed Short Response:** This is included in your electronic application. In 100 words or less respond to the following prompt:

*What MYP learner profile do you wish to embody during your next school year? Why?  
How will you try to do that?*

Be sure to double space the essay and check for grammar, spelling and sentence structure. This is a representation of you to the Faculty Council.

\_\_\_\_\_ 3. **Teacher Recommendations:** Obtain 3 Teacher Recommendation forms from current teachers. Two (2) of these teachers must teach a traditional core subject area (individuals and societies, math, science, language and literature). You must give it to the teachers of your choice by **no later than Friday, May 12<sup>th</sup>**, allowing them time to complete and submit to Mrs. Fuqua. It is the student's responsibility to ensure the chosen teachers get the form, the teachers do not have to accept the forms after the 12<sup>th</sup>.

\_\_\_\_\_ 4. **Community Service Hours:** Over the summer you are responsible for earning a minimum of 10 hours of community service. The Community Service form to be completed is located on the school website where you accessed your application. These forms are to be scanned (do not take a picture of it) and emailed to Mrs. Fuqua by **no later than Friday, August 11<sup>th</sup>**. Community service is defined as voluntary work intended to help people in a particular area, this means you are not getting paid and it is outside your home. The person whom you are serving must sign the form before you submit. Email completed, signed forms to: [kfuqua@pasco.k12.fl.us](mailto:kfuqua@pasco.k12.fl.us)